

**FORM 1
PLANNING ACT
APPLICATION FOR CONSENT
TOWN OF AMHERSTBURG**

Application No. _____

1. Name of approval authority Town of Amherstburg

2. Date application received by municipality _____

3. Date application deemed complete by municipality _____

4. Name of registered owner _____

Telephone number _____

Address _____

Email _____

Name of registered owners solicitor
or authorized agent (if any) _____

Telephone number _____

Address _____

Email _____

Please specify to whom all communications should be sent:

registered owner solicitor agent

5. Location and description of subject land(s):

Municipality _____

Concession No. _____ Lot(s) No. _____

Registered Plan No. _____ Lot(s) No. _____

Reference Plan No. _____ Part(s) No. _____

Street Address _____ Assessment Roll No. _____

6. Current Size of Subject Parcel:

Frontage _____ Depth _____ Area _____

7. Are there any easements or restrictive covenants affecting the subject land?

yes no

If yes, please provide a description of each easement or covenant and its effect

8. (a) Type and purpose of proposed transaction:

Conveyance

Agricultural Area:

- | | |
|---|--|
| <input type="checkbox"/> farm split | <input type="checkbox"/> addition to lot |
| <input type="checkbox"/> surplus dwelling | <input type="checkbox"/> technical severance |

Other Areas:

- | | |
|--|--|
| <input type="checkbox"/> creation of new lot | <input type="checkbox"/> addition to lot |
| <input type="checkbox"/> technical severance | |

Other

- | | |
|--|--|
| <input type="checkbox"/> mortgage or charge | <input type="checkbox"/> partial discharge of mortgage |
| <input type="checkbox"/> easement/right-of-way | <input type="checkbox"/> correction of title |
| <input type="checkbox"/> other (specify) _____ | |

(b) Name of person(s) [purchaser, lessee, mortgagee, etc.] to whom land or interest in land is intended to be conveyed, leased or mortgaged

(c) Relationship (if any) of person(s) named in (b) to owner (specify nature of relationship)

9. Description and use of land intended to be **severed**:

Frontage _____ Depth _____ Area _____

Existing Use _____

Proposed Use _____

Number and use of buildings and structures (both existing and proposed) on the land intended to be severed

Existing _____

Proposed _____

Is there an existing access bridge on this parcel?

- | | |
|---|-----------------------------|
| <input type="checkbox"/> yes (locate on sketch) | <input type="checkbox"/> no |
|---|-----------------------------|

Is there a water service connection on this parcel?

- | | |
|---|-----------------------------|
| <input type="checkbox"/> yes (locate on sketch) | <input type="checkbox"/> no |
|---|-----------------------------|

Is there a sanitary sewer connection on this parcel?

- | | |
|---|-----------------------------|
| <input type="checkbox"/> yes (locate on sketch) | <input type="checkbox"/> no |
|---|-----------------------------|

10. Description and use of land intended to be **retained**:

Frontage _____ Depth _____ Area _____

Existing Use _____

Proposed Use _____

Number and use of buildings and structures (existing and proposed) on the land intended to be retained

Existing _____

Proposed _____

Is there an existing access bridge on this parcel?

yes (locate on sketch) no

Is there a water service connection on this parcel?

yes (locate on sketch) no

Is there a sanitary sewer connection on this parcel?

yes (locate on sketch) no

11. Number of new lots (not including retained lot) proposed _____

12. Access to proposed severed lot:

Municipal Road County Road Provincial Highway
 Private Water

If access to the subject land is by water only, please indicate the parking and docking facilities to be used and the approximate distance between these facilities and the nearest public road

Access to proposed retained Lot:

Municipal Road County Road Provincial Highway
 Private Water

If access to the subject land is by water only, indicate the parking and docking facilities to be used and the approximate distance between these facilities and the nearest public road

13. Type of water supply:

TYPE	PROPOSED LOT	RETAINED LOT
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municipally owned and operated piped water supply	<input type="checkbox"/>	<input type="checkbox"/>
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well	<input type="checkbox"/>	<input type="checkbox"/>
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Other (specify) _____

14. Type of sanitary sewage disposal:

TYPE	PROPOSED LOT	RETAINED LOT
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municipally owned and operated sanitary sewers	<input type="checkbox"/>	<input type="checkbox"/>
--	--------------------------	--------------------------

septic tank	<input type="checkbox"/>	<input type="checkbox"/>
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Other (specify) _____

15. When will water supply and sewage disposal services be available?

16. (a) Have there been any previous severances of land from this holding?

yes

no

(b) If the answer to (a) is "yes", please indicate previous severances on the required sketch and supply the following information for each lot severed:

Grantee's name _____

Relationship (if any) to the owner _____

Use of parcel _____

Date parcel created _____

17. What is the current Official Plan land use designation of the subject property?

18. Has the parcel ever been the subject of an application for approval of a plan of subdivision under Section 51 or a consent under Section 53 of the Act, as amended, or its predecessors?

yes

no

If yes, please indicate the file number and the decision:

19. Please indicate whether the property is the subject of an application for one of the following:

official plan or official plan amendment approval

zoning by-law amendment

Minister's zoning order amendment

minor variance

consent or approval of a plan of subdivision

If known, indicate the file number and status of the foregoing application(s):

20. Is the owner, solicitor or agent applying for additional consents on this holding simultaneously with this application, or considering applying for additional consents in the future?

yes

no

21. Is the owner, solicitor or agent applying for any minor variance or permission to extend or enlarge under Section 45 of the Planning Act, R.S.O. 1990, as amended, in relation to any land that is the subject of this application?

yes no

22. Is the requested application consistent with policy statements issued under subsection 3(1) of the Planning Act? (ie. 2005 Provincial Policy Statement)

yes no

Comments: _____

23. Is the subject land within an area of land designated under any provincial plan or plans?

yes no

If yes, does the requested application conform to or does not conflict with the provincial plan or plans?

24. Is the land associated with any natural environment area or adjacent to or abutting lands that are designated as a Wetland or Natural Environment?

yes no

If yes, an Environmental Impact Assessment is required, for approval by the Town and Essex Region Conservation Authority, to be completed in accordance with the County of Essex Guidelines for Environmental Impact Assessments or when Council considers it appropriate, additional requirements may be made to the Guidelines in accordance with more detailed locally adopted terms of reference for an Environmental Impact Assessment.

Dated at the _____ of _____ this _____ day of

_____, 20____.

(signature of applicant, solicitor or authorized agent)

I, _____ of the _____

in the County/District/Regional Municipality of _____ solemnly declare that all the statements contained in this application are true, and I make this solemn declaration conscientiously believing it to be true, and knowing that it is of the same force and effect as if made under oath and by virtue of the Canada Evidence Act.

Declared before me at the _____ of _____ in the

County/District/Regional Municipality of _____ this _____ day of

_____, 20____.

Applicant, Solicitor or Authorized Agent

A Commissioner, etc.

NOTES:

Each copy of the application must be accompanied by a sketch, drawn to scale, showing:

- a) the boundaries and dimensions of any land abutting the subject land that is owned by the owner of the subject land;
- b) the distance between the subject land and the nearest landmark such as a bridge or railway crossing;
- c) the boundaries and dimensions of the parcel of land that is the subject of the application, the part that is to be severed, the part that is to be retained, and the location of all land previously severed;
- d) the approximate location of all natural and artificial features on the subject land and on land that is adjacent to the subject land that, in the opinion of the applicant, may affect the application. Examples of features include buildings, railways, roads, watercourses, drainage ditches, river or stream banks, wetlands, wooded areas, wells and septic tanks/tile fields;
- e) the current uses on land that is adjacent to the subject land;
- f) the location, width and name of any roads within or abutting the subject land, indicating whether it is an unopened road allowance, a public travelled road, a private road or a right of way;
- g) if access to the subject land is by water only, the location of the parking and docking facilities to be used;
- h) the location and nature of any easement affecting the subject land.

REQUIRED SKETCH (USE SEPARATE SHEET IF NECESSARY)

AUTHORIZATION

(Please see note below)

To: Town of Amherstburg

Description and Location of Subject Lands:

I/We, the undersigned, being the registered owner(s) of the above lands hereby authorize _____ of the _____ of _____ to:

- (1) make an application on my/our behalf to the Committee of Adjustment of the Town of Amherstburg;
- (2) appear on my behalf at any hearing(s) of the application; and
- (3) provide any information or material required by the Committee relevant to the application.

Dated at the _____ of _____ in the _____ of _____, this _____ day of _____, 20__.

Signature of Witness

Signature of Owner

Signature of Witness

Signature of Owner

Signature of Witness

Signature of Owner

* Note: This form is only to be used for applications which are to be signed by someone other than the owner.

POSTING COMMITTEE OF ADJUSTMENT ADVISORY SIGN

This will confirm the requirements of the Committee of Adjustment for a sign to be posted by all applicants or authorized agents on each property under application.

A sign will be made available to you upon submission of your application(s). You are directed to post the sign in a prominent location that will enable the public to observe the sign.

The location of each sign will depend on the lot and location of structures on it. The sign should be placed so as to be legible from the roadway in order that the public see the sign and make note of the telephone number should they wish to make inquiries. For corner lots, a separate sign will be required, facing each roadway. The Zoning By-law prohibits the signs from being located in any corner lot sightlines. In most cases, please post the sign on a stake as you would a real estate sign. For commercial or industrial buildings it may be appropriate to post the sign on the front wall of the building at its entrance. Please contact the undersigned if you have any queries on the sign location.

Each sign must remain posted beginning 14 days prior to the Hearing, until the day following the decision of the Committee of Adjustment. Please complete the form below indicating your agreement to post the sign(s) as required. This form must be submitted with the application so that it may be placed on file as evidence that you have met the Committee's requirements. Failure to post the sign as required will result in deferral of the application.

Lory Bratt
Secretary-Treasurer
AMHERSTBURG COMMITTEE OF ADJUSTMENT

PROPERTY ADDRESS: _____

APPLICATION NUMBER(S): _____

I understand that each sign must be posted at least 14 days before the Hearing, and will remain posted and be replaced if necessary, until the day following the Decision.

I acknowledge that the Secretary-Treasurer has confirmed these requirements with me.

Signature (Owner/Authorized Agent)

Date